



**Intensive English Program**

**Enrollment Agreement**

**LOCATIONS**

|  |  |                       |
|--|--|-----------------------|
| <b>San Diego - Fashion Valley Campus</b> | 123 Camino de la Reina, Suite 100 East San Diego, CA 92108 | Phone: (619) 298-1829 |
| <b>San Diego - La Jolla Campus</b>       | 3252 Holiday Court, Suite 116, La Jolla, CA 92037          | Phone: (858) 453-8185 |
| <b>San Diego - Pacific Beach</b>         | 919 Garnet Avenue, Suite 216, San Diego, CA 92109          | Phone: (858) 581-3969 |
| <b>Campus Newport Beach Campus</b>       | 1601 Dove Street, Suite 105, Newport Beach, CA 92660       | Phone: (949) 883-8868 |
| <b>Las Vegas Campus</b>                  | 3100 W. Sahara, Suite 108, Las Vegas, NV 89102             | Phone: (702) 383-4088 |

School Website: [www.ssu.edu](http://www.ssu.edu)  
School Email: [info@ssu.edu](mailto:info@ssu.edu)

**PLEASE PRINT**

Name as it Appears on Passport or State Issued ID \_\_\_\_\_ Date of Application (MM/DD/YYYY) \_\_\_\_\_

Current U.S. Street Address \_\_\_\_\_ Telephone Number \_\_\_\_\_

City \_\_\_\_\_ Province/State \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Date of Birth (MM/DD/YYYY) \_\_\_\_\_ Place of Birth \_\_\_\_\_ Country of Citizenship \_\_\_\_\_

E-mail Address (Required) \_\_\_\_\_

Please Check All That Apply:

- I am a United States citizen or permanent resident.
- I am not a United States citizen or permanent resident.
- I am studying under an F-1 Visa.

-SEVIS ID Number \_\_\_\_\_

**PLEASE PRINT**

Home Country Address \_\_\_\_\_ Home Country Telephone Number (Include Country Code) \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_

**HOW DID YOU HEAR ABOUT SSU?**

- Referral     Advertisement     Walk-In     Website     Facebook     Other

If other please fill in your response \_\_\_\_\_

Name of Referrer \_\_\_\_\_

**CAMPUS I WANT TO ATTEND:**

Please Check One:

- San Diego-Fashion Valley Campus: 123 Camino de la Reina, Suite 100 East San Diego, CA 92108
- San Diego- La Jolla Campus: 3252 Holiday Court, Suite 116, La Jolla, CA 92037
- San Diego-Pacific Beach Campus: 919 Garnet Avenue, Suite 216, San Diego, CA 92109
- Newport Beach Campus: 1601 Dove Street, Suite 105, Newport Beach, CA 92660

**Time of Program:**

Please Check One:

- Early Morning       Morning       Mid-Afternoon       Afternoon

**TUITION CHARGES:**

| <b>Fashion Valley Campus</b> |  |  |  |
|------------------------------|--|--|--|
|                              | <input type="checkbox"/> Early Morning Program | <input type="checkbox"/> Morning Program | <input type="checkbox"/> Afternoon Program |
| <b>Time:</b>                 | 7:30am to 12:00pm                              | 9:00am to 1:30pm                         | 12:00pm to 4:30pm                          |
| <b>Cost:</b>                 | \$195 per 4 weeks* plus applicable fees        | \$350 per 4 weeks* plus applicable fees  | \$195 per 4 weeks* plus applicable fees    |
| <b>Instructional Hours</b>   | 18 hours per week                              | 18 hours per week                        | 18 hours per week                          |
| <b>Program Length:</b>       | 30 Months                                      | 30 Months                                | 30 Months                                  |

| <b>La Jolla Campus</b>     |  |  |
|----------------------------|--|--|
|                            | <input type="checkbox"/> Early Morning Program | <input type="checkbox"/> Morning Program |
| <b>Time:</b>               | 7:30am to 12:00pm                              | 9:00am to 1:30pm                         |
| <b>Cost:</b>               | \$195 per 4 weeks* plus applicable fees        | \$350 per 4 weeks* plus applicable fees  |
| <b>Instructional Hours</b> | 18 hours per week                              | 18 hours per week                        |
| <b>Program Length:</b>     | 30 Months                                      | 30 Months                                |

| <b>Pacific Beach Campus</b> |  |  |
|-----------------------------|--|--|
|                             | <input type="checkbox"/> Early Morning Program | <input type="checkbox"/> Afternoon Program |
| <b>Time:</b>                | 7:30am to 12:00pm                              | 12:00pm to 4:30pm                          |
| <b>Cost:</b>                | \$195 per 4 weeks* plus applicable fees        | \$195 per 4 weeks* plus applicable fees    |
| <b>Instructional Hours</b>  | 18 hours per week                              | 18 hours per week                          |
| <b>Program Length:</b>      | 30 Months                                      | 30 Months                                  |

| Newport Beach Campus       |  |  |
|----------------------------|--|--|
|                            | <input type="checkbox"/> Morning Program | <input type="checkbox"/> Mid-Afternoon Program |
| <b>Time:</b>               | 9:00am to 1:30pm                         | 2:00pm to 6:30pm                               |
| <b>Cost:</b>               | \$350 per 4 weeks* plus applicable fees  | \$350 per 4 weeks* plus applicable fees        |
| <b>Instructional Hours</b> | 18 hours per week                        | 18 hours per week                              |
| <b>Program Length:</b>     | 30 Months                                | 30 Months                                      |

\*Prices subject to change with 30 day written notice.

## FEES ASSOCIATED WITH THE INTENSIVE ENGLISH PROGRAM

| Administrative Fees Associated With Each Program               |   |   |   |   |
|--|---|---|---|---|
|  | Early Morning Program   | Morning Program   | Afternoon Program   | Mid-Afternoon Program   |
| <b>Application Fee:</b><br>(Non-Refundable)                    | \$100.00  | \$100.00  | \$100.00  | \$100.00  |
| <b>Domestic Courier Fee</b>                                    | \$25.00   | \$25.00   | \$25.00   | \$25.00   |
| <b>International Courier Fee</b>                               | \$85.00   | \$85.00   | \$85.00   | \$85.00   |
| <b>International Registration Fee</b><br>(Non-Refundable)      | \$150.00  | \$150.00  | \$150.00  | \$150.00  |
| <b>International Enrollment Fee</b>                            | \$250.00  | \$250.00  | \$250.00  | \$250.00  |
| <b>Course Material Fee per Quarter</b><br>(13 Weeks):          | \$25.00   | \$25.00   | \$25.00   | \$25.00   |
| <b>Book Fee per Course:</b>                                    | \$65.00   | \$65.00   | \$65.00   | \$65.00   |
| <b>Change of Status Consultation Fee:</b>                      | \$100.00  | \$100.00  | \$100.00  | \$100.00  |
| <b>Tuition Cost:</b>   | \$195 per 4 weeks<br>\$633.75 for entire 13 week course<br>\$6,386.25 for entire 30 month program | \$350 per 4 weeks<br>\$1137.50 for entire 13 week course<br>\$11,462.50 for entire 30 month program | \$195 per 4 weeks<br>\$633.75 for entire 13 week course<br>\$6,386.25 for entire 30 month program | \$350 per 4 weeks<br>\$1137.50 for entire 13 week course<br>\$11,462.50 for entire 30 month program |
| <b>Student Tuition Recovery Fee Fund**</b><br>(Non-Refundable) | \$0**   | \$0**   | \$0**   | \$0**   |
| <b>Late Fee***</b>   | \$19.50***  | \$35.00***  | \$19.50***  | \$35.00***  |
| <b>Credit Card Processing Fee****</b>                          | \$20.00****   | \$20.00****   | \$20.00****   | \$20.00****   |
| <b>Estimated Total for Entire Program</b>                      | \$7,061.25 to \$8,959.88  | \$12,137.00 to \$14,543.75  | \$7,061.25 to \$8,959.88  | \$12,137.00 to \$14,543.75  |

\* Applies only to documents sent to SSU from outside the U.S.

\*\*Student Tuition Recover Fee Fund

\*\*\*Tuition payment is due every 4th Thursday (every four weeks after starting date). If tuition is not received by this deadline, a 10% fee will be added. Continuing students who forget to pay their tuition and continue to attend classes are charged a late fee of 10% and are NOT allowed to attend class until tuition has been paid.

\*\*\*\* There is a \$20 processing fee if the payment made by Credit Card is over \$100.00

**5 CCR §76215(a)** You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you: 1. You are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all of part of your tuition either by cash, guaranteed student loans, or personal loans, and 2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party. You are not eligible for protection from the STRF and you are not required to pay the STRF assessment if either of the following applies: 1. You are not a California resident, or are not enrolled in a residency program, or 2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party."

**5 CCR §76215(b):** The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by students in educational programs who are California residents, or are enrolled in a residency program attending certain schools regulated by the Bureau for Private Postsecondary Education. You may be eligible for STRF if you are a California resident or are enrolled in a residency program, prepaid tuition, paid STRF assessment, and suffered an economic loss as a result of any of the following: 1. The school closed before the course of instruction was completed. 2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school. 3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other costs. 4. There was a material failure to comply with the Act or the Division within 30-days before the school closed or, if the material failure began earlier than 30-days prior to closure, the period determined by the Bureau. 5. An inability after diligent efforts to prosecute, prove, and collect on a judgment against the institution for a violation of the Act. However, no claim can be paid to any student without a social security number or a taxpayer identification number.

## IMPORTANT DATES

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Program Start Date: \_\_\_\_\_  
(MM/DD/YYYY)

Scheduled Course Completion Date: \_\_\_\_\_  
(MM/DD/YYYY)

Date to Cancel or Withdraw: \_\_\_\_\_  
(MM/DD/YYYY)

This enrollment agreement covers: \_\_\_\_\_ to \_\_\_\_\_  
(Contract Start Date) (Contract End Date)

## PLACEMENT LEVEL

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Placement Test Date: \_\_\_\_\_  
(MM/DD/YYYY)

Placement Level: \_\_\_\_\_

## STUDENT LOANS

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If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. **Ed. Code §94911 (f)**

If the student is eligible for a loan guaranteed by the federal or state government and the student defaults on the loan, both of the following may occur:

- (1) The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.

(2) The student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid. Ed. Code §94911 (g)(1)(2)

## STUDENT'S RIGHT TO CANCEL

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The student has the right to cancel the Enrollment Agreement and obtain a refund of charges paid for attendance through the first class session or the seventh day after enrollment, whichever is later.

To cancel enrollment and/or obtain a refund, the student must provide written notice to the Office of the Registrar. If the student cancels the Agreement, the School will refund any money that s/he has paid, less any deduction for nonrefundable fees, and for any equipment not returned in good condition; within thirty days after his/her Notice of Cancellation is received.

If a student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds. SSU does not currently participate in federal aid programs.

To cancel enrollment and/or obtain a refund, the student must provide written notice to the Office of Registrar, Southern States University, by mail at 123 Camino de la Reina, Suite 100 East, San Diego, CA, 92108, or by email at [LMartin@ssu.edu](mailto:LMartin@ssu.edu)

## STUDENT'S REFUND POLICY

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Withdrawal may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. Students who withdraw before 60% of a quarter is completed are eligible to receive a partial refund of tuition and fees paid. Students have a right to cancel their enrollment agreement and obtain a refund by submitting a *Withdrawal Form* to the Registrar's Office prior to the withdrawal deadline. Only when the completed *Withdrawal Form* has been submitted to the Registrar's Office does the withdrawal become official. The effective date used to determine a refund of fees will be based and computed from the last possible date of class attendance (regardless of whether the student attended).

Refunds will be made within 30 days of official withdrawal, or within 30 days of the date of the last possible day of the student's attendance. The refund distribution will be handled as prescribed by federal and state law, as well as according to accrediting body regulations. The refund procedure is uniformly applied to all students, regardless of the form of their tuition payment. In case of conflicting laws and/or regulations, Federal and/or State regulations will take precedence in that order. A student may receive a refund check only when the refund amount exceeds the balance that he/she owes to the University. The basis for refunds is as follows:

Students who cancel their registration and withdraw from the University on or before the first day of a term are eligible for a full refund of all fees paid for that term (and any future terms that have been prepaid) less the nonrefundable fees. For an example please see below:

$$\text{Refund Amount} = \text{All prepaid amounts} - (\text{non-refundable fees})$$

Students who withdraw from the University after the first day of the term, but prior to completion of greater than 60% of the education program, are entitled to a refund on a prorated basis, less the non-refundable fees. Please see the example below:

$$\text{Refund Amount} = [(\text{all prepaid tuition for the courses being withdrawn from}) \times (\text{weeks left to be completed} / \text{total number of weeks in quarter})] - (\text{non-refundable fees})$$

If the (weeks left to be completed / total number of weeks in quarter) is less than 40%, then no refund is due to the student.

## NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

The transferability of credits you earn at Southern States University is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the coursework you earn in SSU's Intensive English Programs is also at the complete discretion of the institution to which you may seek to transfer. If the credits or degree that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending SSU to determine if your coursework will transfer.

### PAYMENT METHODS

**Credit Card:**

Name on Card \_\_\_\_\_

(Note: There is a \$20 processing fee if the payment is over \$100.00.)

Card Number \_\_\_\_\_

Expiration Date \_\_\_\_\_

**Check/Money Order:**

Please make check payable to Southern States University, 123 Camino de la Reina, Suite 100 East, San Diego, CA 92108; Phone: (619) 298-1829 Fax: (619) 704-0175. (Note: Any check returned unpaid by the bank will incur a \$30.00 fee)

**E check****Bank Wire Transfer:**

The following is the information requested concerning your wire transfer:

Bank Name: Wells Fargo Bank  
Branch: San Diego - CA

Account Number: 7655659501  
Routing Number: 121000248  
SWIFT Code: WFBIUS6S

Wire Beneficiary: Southern States University  
123 Camino De La Reina Suite 100 East  
San Diego, CA 92108

(Note: Wells Fargo Bank charges \$30.00 for the wire transfer fee. Be sure to include this amount to the total fee).

### ACCEPTANCE OF ENROLLMENT AGREEMENT

I acknowledge that I am obligated to pay for the program of instruction selected, and for all other services and materials furnished or made available by the school, including any charges made by the school for books and supplies, and any other fees and expenses that I incur upon enrollment. I understand that I will not be able to graduate or receive my diploma prior to full payment of all fees and charges. If the payment plan extends beyond the program completion date, I agree that I am obligated to pay all fees and charges documented on the Fees and Charges page of this agreement, subject to the refund policy which is also documented in this agreement.

Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), phone: (916) 431-6959, fax: (916) 263-1897.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's Internet Web site [www.bppe.ca.gov](http://www.bppe.ca.gov).

Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, license examination passage rates, and salaries or wages, prior to signing this agreement.

\_\_\_\_\_  
**Student Initials**

I certify that I have received the Catalog, School Performance Fact Sheet, information regarding completion rates, placement rates, license examination passage rates, and salary or wage information included in the School Performance Fact Sheet, and have signed, initialed, and dated the information provided in the School Performance Fact Sheet.

\_\_\_\_\_  
Student Initials

I am aware that the SSU General Catalog is located on SSU's website, [www.ssu.edu](http://www.ssu.edu), and is readily accessible to all students and the general public.

\_\_\_\_\_  
Student Initials

**TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE:** \$ \_\_\_\_\_

**ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM:** \$ \_\_\_\_\_

**TOTAL CHARGES STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT:** \$ \_\_\_\_\_

This agreement is a legally binding instrument when signed by the student and accepted by the University.

Your signature on this agreement acknowledges that you have been given reasonable time to read and understand it, and that you have been given: (a) a written statement of the refund policy and (b) a chance to review the SSU Student Handbook and the SSU Course Catalog, including a description of the program of study and all material facts concerning the school which are likely to affect your decision to enroll. The SSU Catalog can be found on SSU's home page at [www.ssu.edu](http://www.ssu.edu).

I understand that this is a legally binding contract. My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me.

Upon acceptance, a copy of this agreement shall be sent to you for your records.

Southern States University has met the disclosure requirements of Education Code 94810 of the Private and Postsecondary and Vocational Reform Act of 2009.

\_\_\_\_\_  
Student Name (Print)

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date (MM/DD/YYYY)

\_\_\_\_\_  
SSU Representatives Name (Print)

\_\_\_\_\_  
SSU Representatives Signature

\_\_\_\_\_  
Date (MM/DD/YYYY)

**School Performance Fact Sheet**  
**2013 & 2014 Calendar Years**  
**Intensive English Program (30 Month Program)**

**On-Time Completion Rates**

| Calendar Year | Number of Students Who Began Program <sup>1</sup> | Students Available for Graduation <sup>2</sup> | Graduates <sup>3</sup> | Completion Rate <sup>4</sup> |
|---------------|---|--|------------------------|------------------------------|
| 2013          | 565   | 565  | 133                    | 23.53%                       |
| 2014          | 443   | 443  | 97                     | 21.89%                       |

**Students Completing After Published Program Length (101-150% Completion Rate)**

| Calendar Year | Number of Students Who Began Program <sup>1</sup> | Students Available for Graduation <sup>2</sup> | 150% Graduates <sup>5</sup> | 150% Completion Rate <sup>6</sup> |
|---------------|---|--|-----------------------------|-----------------------------------|
| 2013          | 565   | 565  | 0                           | 0                                 |
| 2014          | 443   | 443  | 0                           | 0                                 |

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**Placement Rates**

| Calendar Year | Number of Students Who Began Program <sup>1</sup> | Number of Graduates <sup>3</sup> | Graduates Available for Employment <sup>7</sup> | Graduates Employed in the Field <sup>8</sup> | Placement Rate Employed in the Field <sup>9</sup> | Graduates Employed in the Field an average of less than 32 hours per week | Graduates Employed in the Field at least 32 hours per week |
|---------------|---|----------------------------------|---|--|---|---|--|
| 2013          | 565   | 133                              | 0   | 0  | 0   | 0   | 0  |
| 2014          | 443   | 97                               | 0   | 0  | 0   | 0   | 0  |

Students are entitled to a list of the job classifications considered to be in the field of this educational program.



To obtain this list, please ask an institutional representative or you can review the list of the institution's website at <http://www.ssu.edu>

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**Examination Passage Rates (for licensure examinations not continuously administered)**

| Number of Students Taking Exam <sup>10</sup> | Exam Date <sup>11</sup> | Number Who Passed Exam | Number Who Failed Exam | Passage Rate <sup>12</sup> |
|--|-------------------------|------------------------|------------------------|----------------------------|
| 0  | 0                       | 0                      | 0                      | 0                          |
| 0  | 0                       | 0                      | 0                      | 0                          |

**License Examination Passage Rates (continually administered examinations)**

| Calendar Year | Number of Students Taking Exam <sup>10</sup> | Number Who Passed First Exam Taken <sup>13</sup> | Number Who Failed First Exam Taken | Passage Rate <sup>12</sup> |
|---------------|--|--|------------------------------------|----------------------------|
| 2013          | 0  | 0  | 0                                  | 0                          |
| 2014          | 0  | 0  | 0                                  | 0                          |

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

| Calendar Year | Graduates Available for Employment <sup>7</sup> | Graduates Employed in Field <sup>8</sup> | Annual Salary and Wages Reported Graduates Employed in the Field <sup>14</sup> |                      |                      |                      |   | Students not Reporting Salary |
|---------------|---|--|--|----------------------|----------------------|----------------------|---|-------------------------------|
|               |   |  | \$15,000 to \$20,000   | \$20,001 to \$25,000 | \$25,001 to \$30,000 | \$30,001 to \$35,000 |   |                               |
| 2013          | 0   | 0  | 0  | 0                    | 0                    | 0                    | 0 | 0                             |
| 2014          | 0   | 0  | 0  | 0                    | 0                    | 0                    | 0 | 0                             |

Students are entitled to a list of the objective sources of information used to substantiate the salary disclosure. To obtain this list, please ask an institutional representative where to view this list.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**Student Loan Information**

The Cohort Default Rate (CDR) represents the percentage of this institution's students that failed to make required payments on their federal loans within three years of when they were required to begin repayment of that loan. The most recent three-year cohort default rate reported by the U.S. Department of Education for this institution is 0 %.

The percentage of the students who attended this institution in 2014, who received federal student loans to help pay their cost of education at the school was 0 % .

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at: P.O. Box 980818, West Sacramento, CA 95798-0818, [www.bppe.ca.gov](http://www.bppe.ca.gov), P: 888.370.7589 or 916.431.6959, F: 916.263.1897.

**I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.**

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date

Definitions

<sup>1</sup>“Number of Students Who Began Program” means the number of students who began the program who are scheduled to complete the program within the reporting calendar year, and includes all the students who remained enrolled after their cancellation period.

<sup>2</sup>“Students available for graduation” is the number of students who began program minus the number of students who have died, been incarcerated, or been called to active military duty.

<sup>3</sup>“Graduates” is the number of students who completed the program within 100% of the program length.

<sup>4</sup>“Completion Rate” is the number of Graduates divided by the Number of Students Available for Graduation.

<sup>5</sup>“150% Graduates” is the number of students who completed within 101-150% of the program length.

<sup>6</sup>“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 101-150% of the published program length divided by the Number of Students Available for Graduation in the published program length period.

<sup>7</sup>“Graduates available for employment” means the number of graduates minus the number of graduates unavailable for employment. “Graduates unavailable for employment” means the graduates who, after

graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

<sup>8</sup>“Graduates employed in the field” means graduates who are gainfully employed in a single position for which the institution represents the program prepares its graduates within six months after a student completes the applicable educational program. For occupations for which the state requires passing an examination, the period of employment must begin within six months of the announcement of the examination results for the first examination available after a student completes an applicable educational program.

<sup>9</sup>“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

<sup>10</sup>Number of Students Taking Exam is the number of students who completed the program within 150% of the published program length and who took the exam in the reported calendar year for the first time.

<sup>11</sup>Exam Date is the date for the first available exam after the students completed the program.

<sup>12</sup>Passage Rate is calculated by dividing the number of students who passed the exam by the number of graduates who took the reported licensing exam.

<sup>13</sup>Number Who Passed First Exam Taken is the number of students who took and passed the licensing exam in the reported calendar year on the first attempt.

<sup>14</sup>Salary is as reported by the student. Not all graduates report salary. A list of the employers of the Graduates Employed in the Field can be obtained from Luke Martin.



**STATEMENT OF FINANCIAL SUPPORT – INTENSIVE ENGLISH PROGRAM**

A Statement of Financial Support is required of all international students applying to and studying at Southern States University. This form should be completed by the F1 student’s **sponsor** and accompanied by a copy of a **recent bank statement** (within 3 months of the submission of the student application).

| - STUDENT’S SPONSOR INFORMATION - |                               |
|-----------------------------------|-------------------------------|
| <b>FIRST NAME:</b>                |                               |
| <b>MIDDLE NAME:</b>               |                               |
| <b>LAST NAME:</b>                 |                               |
| <b>ADDRESS</b>                    | <b>STREET:</b>                |
|                                   | <b>CITY, STATE, ZIP CODE:</b> |
|                                   | <b>COUNTRY:</b>               |
| <b>PHONE:</b>                     |                               |
| <b>EMAIL:</b>                     |                               |

| THE INDIVIDUAL NAMED ABOVE WILL PROVIDE CONTINUED SUPPORT FOR:                       |  |
|--|--|
| <b>SURNAME (FAMILY):</b>   |  |
| <b>GIVEN NAME:</b>   |  |
| <b>MIDDLE:</b>   |  |
| <b>RELATIONSHIP TO SPONSOR:<br/>WRITE SELF IF SELF SPONSORED</b>                     |  |
| <b>NATURE OF SUPPORT PROVIDED (tuition, books, general living expenses, etc.):</b>   |  |
| <b>NAME (S) OF SPOUSE AND/OR CHILDREN ACCOMPANYING OR FOLLOWING TO JOIN STUDENT:</b> |  |

| Select one | Intended Length of IEP Study | Bank Statement Minimum Balance for Early Morning/Afternoon Program | Bank Statement Minimum Balance for Morning/Mid Afternoon Program |
|------------|------------------------------|--|--|
|            | 4 to 13 weeks                | \$3,634  | \$4,138  |
|            | 14 to 26 weeks               | \$7,268  | \$8,275  |
|            | 27 to 39 weeks               | \$10,901   | \$12,413   |
|            | 40 to 52 weeks               | \$14,535   | \$16,550   |
|            | 53 to 65 weeks               | \$18,169   | \$20,688   |
|            | 66 to 78 weeks               | \$21,803   | \$24,825   |
|            | 79 to 91 weeks               | \$25,436   | \$28,963   |
|            | 92 to 104 weeks              | \$29,070   | \$33,100   |
|            | 105 to 117 weeks             | \$32,704   | \$37,238   |
|            | 118 to 130 weeks             | \$36,338   | \$41,375   |

I, \_\_\_\_\_ (name of sponsor), guarantee financial support for \_\_\_\_\_ (name of student) for the entire tenure of his/her studies at Southern States University. I also affirm that the information included on this form is true and correct, and guarantee that all attached documentation in support is complete and accurate.

**Signature of Sponsor:** \_\_\_\_\_ **Date:** \_\_\_\_\_



**SOUTHERN STATES  
UNIVERSITY**

**Waiver of Liability for Field Trips**

**WAIVER OF LIABILITY FOR FIELD TRIPS**

**SPONSORED BY SSU**

I understand that participation in any school-sponsored field trip is voluntary. Therefore, any loss or injury suffered by me or to my property because of my participation in any activity or use of equipment or facilities during this field trip is my sole responsibility. SSU, its Board of Directors, the field trip leader(s) and the field trip coordinator(s) will not be held liable for any such loss or damage to my person or property.

I have read the above agreement, understand and accept its terms and consequences, and freely, voluntarily and knowingly sign this waiver.

Student Name \_\_\_\_\_ Email: \_\_\_\_\_

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_

\* Is SSU permitted to use your image (including any motion picture or still photographs, poses, acts and appearances or the sound records made by SSU of your voice) for any purposes in connection with promoting SSU and its activities, which may include advertising, promotion and marketing without previous notification?

Yes

No



# SOUTHERN STATES UNIVERSITY

## Catalog Acknowledgment

I am aware that the current **SSU Catalog** can be found on SSU's website at **www.ssu.edu**, and it is my responsibility to read and familiarize myself with it. I acknowledge that it is my responsibility to comply with the policies and procedures contained in the **SSU Catalog**, and that if I do not I will be subject to the consequences stated therein.

Student Name \_\_\_\_\_ Email: \_\_\_\_\_

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_