



## Southern States University

123 Camino de la Reina  
Suite 100 East  
San Diego, CA 92108  
(619) 298-1829

1601 Dove St. Ste. #105  
Newport Beach, CA 92660  
(949) 883-8868

3252 Holiday Court  
La Jolla, CA 92037  
(858) 453-8185

www.ssu.edu

info@ssu.edu

## Student Withdrawal Form

This notice is important; keep a copy for you personal records

Student Name	
Student ID	
Program	
Date of Withdrawal	

**International Students:** Be sure to consult with your DSO prior to withdrawing from the program or from any classes.

Current Enrollment:

1. Course Information	Course Number: _____ Course Name: _____ Date: _____ Credits: _____ Term: _____
2. Course Information	Course Number: _____ Course Name: _____ Date: _____ Credits: _____ Term: _____
3. Course Information	Course Number: _____ Course Name: _____ Date: _____ Credits: _____ Term: _____
4. Course Information	Course Number: _____ Course Name: _____ Date: _____ Credits: _____ Term: _____

I, the undersigned, acknowledge that all the information above is accurate to the best of my knowledge. I also confirm that I have been informed that by withdrawing from a class after that start date, I will receive a "W" or an "F" on my transcripts for all courses that I am currently enrolled in. I understand that I am responsible to pay any remaining tuition owed.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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## **Reason For Student Withdrawal**

- I am dropping a course
- I am requesting a leave of absence. Dates \_\_\_\_\_ to \_\_\_\_\_
- I am dropping out of the program

The Reason for my drop or leave is:

- Disability (DIS)
- Pregnancy (P)
- Illness (I)
- Military Service (MS)
- Employment in Field (E)
- Moved Out of Area (MOA)
- Financial (FIN)
- Other (O)
- Transfer to \_\_\_\_\_  
(Please indicate whether or not you are transferring to another SSU/IAE program.)

Comments

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Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **For office use only:**

Registrar: \_\_\_\_\_ Date: \_\_\_\_\_

DSO acknowledgment: \_\_\_\_\_ Date: \_\_\_\_\_

Bursar: \_\_\_\_\_ Date: \_\_\_\_\_